



Payroll

One of the systems revised as part of this process is the payroll system. The Payroll Department which is responsible for paying 800 employees monthly and around 120 external bank workers weekly is managed by Jo Jenkins.

"On average the payroll department pays out £11,000,000 per year net. This doesn't include payments to Inland Revenue and pension providers. The Brandon Trust's annual salary costs take approximately 77% of its income. Processing this amount of salary is time consuming and costly and we are always looking for ways of improving efficiency."

Property Services

Brandon Trust's experienced team provide to general contractors support and a 24 hour availability to ensure management issues are dealt with quickly providing a professional service to our clients. From the purchase of a property through to the completion of the project, we offer a professional service to our clients. We offer a professional service to our clients. We offer a professional service to our clients.



Brandon Trust People supporting people

APPLICATION FORM

PLEASE COMPLETE ALL INFORMATION CAREFULLY AND IN FULL. THE BRANDON TRUST WILL ONLY CONTACT YOU IF WE REQUIRE FURTHER INFORMATION. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT US ON 0117 922 2111 OR VISIT OUR WEBSITE AT WWW.BRANDONTRUST.CO.UK

PERSONAL DETAILS

NAME:

DATE OF BIRTH:

NATIONALITY:

CURRENT ADDRESS:

POSTAL CODE:

TELEPHONE:

EMAIL:

EMPLOYMENT HISTORY

PLEASE LIST ALL EMPLOYERS SINCE YOU WERE 16 YEARS OLD. INCLUDE THE NAME OF THE EMPLOYER, THE ADDRESS, THE DATES OF EMPLOYMENT AND A BRIEF DESCRIPTION OF YOUR DUTIES. IF YOU HAVE BEEN UNEMPLOYED FOR MORE THAN 13 WEEKS, PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR ACTIVITIES DURING THIS PERIOD.

EMPLOYER:

ADDRESS:

START DATE:

END DATE:

POSITION:

EDUCATION

PLEASE LIST ALL EDUCATIONAL INSTITUTIONS SINCE YOU WERE 16 YEARS OLD. INCLUDE THE NAME OF THE INSTITUTION, THE ADDRESS, THE DATES OF ATTENDANCE AND THE QUALIFICATIONS OBTAINED. IF YOU HAVE BEEN UNEMPLOYED FOR MORE THAN 13 WEEKS, PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR ACTIVITIES DURING THIS PERIOD.

INSTITUTION:

ADDRESS:

START DATE:

END DATE:

QUALIFICATION:

REFERENCES

PLEASE PROVIDE THE NAME, ADDRESS & CONTACT DETAILS OF 3 REFERENCES. ONE OF THESE SHOULD BE YOUR CURRENT EMPLOYER. THE OTHER TWO SHOULD BE PEOPLE WHO HAVE KNOWN YOU FOR AT LEAST 12 MONTHS. PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR RELATIONSHIP WITH EACH REFERENCE.

NAME:

ADDRESS:

CONTACT DETAILS:

RELATIONSHIP:

DECLARATION

I declare that the information provided in this application is true and correct. I understand that the Brandon Trust reserves the right to contact any references provided and to verify the information provided. I understand that the Brandon Trust reserves the right to withdraw an offer of employment if I do not accept the offer of employment. I understand that the Brandon Trust reserves the right to withdraw an offer of employment if I do not accept the offer of employment.

NAME:

DATE:

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The Brandon Trust – Branding project

The Brandon Trust had always been an excellent organisation, and well respected for getting things done. The trouble was they often came across as tough and uncompromising, and for an organisation that cares for and helps physically and mentally disabled people, that was a problem. They asked us to undertake a corporate identity project that would focus people's perceptions on the remarkable work they do. We replaced their cold marketing literature and bland advertising style with upbeat, positive, stylish marketing materials that were consistent across the organisation. This not only increased the number of appropriate applications they received from candidates, it changed their reputation across the whole sector.

